



STATE DEPARTMENT OF EDUCATION

P.O. BOX 83720
BOISE, IDAHO 83720-0027

TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

STATE GUIDANCE

To: Child Nutrition Programs
From: Colleen Fillmore, Ph.D., R.D., L.D.
Child Nutrition Programs Director
Date: September 5, 2007
Subject: Documentation of Block Claims Submitted by Sponsored Child Care Centers and
Family Day Care Homes
Policy Memo CACFP-15-2007

Effective October 1, 2005, sponsoring organizations were required to conduct unannounced facility reviews in response to a facility's "block" claim. On July 1, 2005, FNS issued CACFP Policy # 03-05, "Documenting Reasons for Block Claims by Child Care Centers and Day Care Homes". That guidance permitted sponsoring organizations to evaluate and document the reason for a block claim detected during an unannounced review **prior** to the facility's first submission of a block claim during the current review year. The guidance, which allows for the efficient use of sponsor resources while maintaining this important integrity requirement, was extended on May 23, 2006 (CACFP Memo 12-2006).

FNS had originally limited the duration of this provision to allow time to identify any unintended consequences associated with its application. To date we have not been made aware of any. Therefore, they are extending this guidance indefinitely, meaning sponsors may continue to document reasons for a block claim observed in the facility's records during an unannounced review, prior to the facility's first submission of a block claim during the current review year. This guidance, including clarifications regarding the definition of "current review year" and what is considered to be "acceptable documentation", will remain in effect unless it becomes necessary to reconsider.

Sponsors should direct any questions concerning this guidance to the Child Nutrition Section at 208-332-6831.